



PUNNIYA LANGUAGE & COMPUTER CENTRE

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TRANSFER / WITHDRAWAL FORM

(Please circle where appropriate)

RAWAL / DEFERMENT FORM

Student Name _____

Programmer/Class/Intake _____

Student Fin No _____ Student Passport No _____

Address in Singapore _____

Phone (Home) _____ Mobile _____ Email address _____

(Please tick appropriate box)

Transfer from: _____ to _____

(Please state name of programme transferring to)

Withdraw to: _____

(Please state name of forwarding school/institution)

Deferment from: ___/___/___ to ___/___/___ Programme: _____

Reason for *Transfer/Withdrawal/Deferment:

___ Course too difficult ___ Inappropriate Programme Choice ___ Money matters

___ transferring to another course ___ Family matters ___ Other _____

Signature _____ Date _____

For Official Use Only

Form is complete & signed

If leaving Singapore

Student has completed a Student Pass Cancellation Form

Student has completed Refund of Security Deposit Form

Collect copy of air-ticket

Updated contact info added to database

Prepare Cancellation letter

Collect Student Pass

Processed By _____ Date _____

Confidentiality - Student's personal information and particulars are solely for the purpose of completing course submission and will be kept in strict confident. Student's particulars are solely for the purposes of completing course submission.